

Burns & Wilcox is dedicated to providing agents with excellent service and integrity. We enjoy innovation and flexibility. We are strong partners with reliable insurance carriers and together we promise competitive pricing and fair claims handling.

STOP: Before you get started, you'll need to download the following two documents, print and sign:

[Producer Agreement](#) and [W-9](#)

After you've signed the above documents, scan them into your system along with the following:

- Agency E&O Insurance Policy
- Licenses for all States
- Employee Directory (Name, Position, Email Address)
- Agency Brochure (If Any)

The above documents will need to be attached at the end of this Appointment Application.

Select an Office:

Contact at Burns & Wilcox:

Agency (Tax Filing Name for 1099):

DBA:

Agency Address:

City/State/ZIP Code:

Phone Number:

Fax Number:

Year Established:

Email Address:

Your Website Address:

Does your agency belong to any affiliate, parent company, franchise, association, etc.?

Yes/Please list:

No

Total Agency Volume: \$

Total E & S: \$

Admitted carriers represented by your office:

Name of admitted carrier:

Premium Volume (Top to Bottom)

\$

\$

\$

\$

\$

Breakdown of admitted premium:

Commercial: \$

Personal: \$

Professional: \$

Transportation: \$

Which E&S firms do you use and why?

Name of E&S Firm

Premium Volume (Top to Bottom)

\$

Why or What Products?

Name of E&S Firm

Premium Volume

\$

Why or What Products?

Name of E&S Firm

Premium Volume

\$

Why or What Products?

Name of E&S Firm

Premium Volume

\$

Why or What Products?

Breakdown of E&S Premium:

Commercial:        %

Personal:        %

Transportation:        %

Professional:        %

Your business is important to us. How can Burns & Wilcox become a strategic business partner? What do you look for most in order of importance?

Does your agency specialize in a particular class or classes? Do you have any program business?

**Have you or any partner of your firm:**

Had a complaint filed against you by the Department of Insurance or other government agency?

Filed bankruptcy?

Had an E&O claim charged against you?

Had an agency contract terminated?

If so, please explain:

Our goal in doing business with a client is to establish a long term, profitable relationship. To accomplish this, each Burns & Wilcox branch requires a meaningful premium commitment that will help us to sustain a mutually beneficial relationship.

What premium volume are you willing to commit to Burns & Wilcox over the next 12 months? \$

What are your service expectations?

How did you hear about us?

Are you willing to accept your policies electronically?

Marketing Emails?

Are you willing to pay your monthly statement electronically?

**Thank you for taking the time to apply for an Appointment with Burns & Wilcox.**